

CITY COUNCIL MEETING

November 28, 2023
6:00 P.M.



www.ci.bonney-lake.wa.us

AGENDA

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

The public is invited to attend Council Meetings and Workshops in person, via conference call or over the internet. The information for attending is provided below.

Council Meetings and Workshops attendance options:

In-Person: Bonney Lake Justice & Municipal Center at 9002 Main Street East in Bonney Lake

By phone: 408-740-7256 (Meeting ID: 215 767 540#)

By internet: Chrome- <https://bluejeans.com/215767540> **The City will be turning off all public cameras and microphones when attending online until the start of the citizen commenting section and will then turn them back off after the citizen commenting section is finished- Only staff and presenters will be visible and unmuted during the entire meeting.**

I. CALL TO ORDER – Mayor Michael McCullough

- A. Pledge of Allegiance
- B. Roll Call: Mayor Michael McCullough, Deputy Mayor Terry Carter, Councilmember Angela Baldwin, Councilmember Justin Evans, Councilmember Gwendolyn Fullerton, Councilmember J. Kelly McClimans, Councilmember Dan Swatman, and Councilmember Tom Watson.
- C. Agenda Modifications: None.
- D. Announcements, Appointments and Presentations:
 - 1. **Oath of Office**: Administering the Oath of Office to Councilmember Appointee Dan Roach.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearing: None.
- B. Citizen Comments:

Citizen comments can be made in-person, by phone or virtually during this portion of the meeting. We ask that you please sign up to comment virtually by emailing clerk@cobl.us or by phone at 253-862-8602 by 5:00 pm. Comments are limited to 5 minutes. During the meeting, mics and video will be enabled-you will need to personally turn them on-during this section only. All who comment will be asked to state their name and address for the meeting record.
- C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee
- B. Community Development Committee
- C. Public Safety Committee
- D. Other Reports

IV. CONSENT AGENDA:

The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

- Pg. 5 A. **Approval of Corrected Minutes:** November 7, 2023, City Council Workshop.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:**
Accounts Payable check/vouchers #95727 to #95740, in the amount of \$3,036.92.
Accounts Payable check/vouchers #95726, #95741 to #95822 and wire transfers
#36313503, #26331414, #2023101902, and #2023103101 in the amount of
\$924,575.38. Accounts payable wire transfer #2023111701 in the amount of
\$36,609.42. Accounts Payable check/vouchers #95823 to #95887 and wire
transfers #20231106, #2023101301, #2023110201, #2023111001, #2023111002,
#2023111320, #2023111702, and #2023112001 in the amount of \$706,456.71.
Voids: Wire #2023103101 – Incorrect amount – Reissued.
- C. **Approval of Payroll:** November 1 – 15, 2023 for checks #34889 - 34892
including Direct Deposits and Electronic Transfers totaling \$772,760.20.
Voids: None.
- Pg. 7 D. **AB23-119 – Ordinance D23-119** - An Ordinance Of The City Council Of The
City Of Bonney Lake, Pierce County, Washington, Adopting The Mid-Biennial
Budget Amendment For Budget Years 2023 And 2024.
- Pg. 19 E. **AB23-120 – Ordinance D23-120** - An Ordinance Of The City Council Of The
City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The
Annual Ad Valorem Tax Levy Necessary For The Fiscal Year 2024 For The
Purposes Set Forth Below.
- Pg. 23 F. **AB23-146 – Resolution 3187** - A Resolution Of The City Of Bonney Lake, Pierce
County, Washington, Amending The Fee Schedule To Add A \$50 Water Meter
Data Download Fee, Pay To Park Rates And Boat Launch Fees For Allan Yorke
Park.
- Pg. 43 G. **AB23-149 – Resolution 3190** - A Resolution Of The City Council Of The City Of
Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A
Contract With The City Of Enumclaw To Provide Six Jail Beds Per Day,
Guaranteed.

- Pg. 53 H. **AB23-155 – Motion M23-155** - A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The 200th Avenue Court East Preservation Project With Becker Blacktop LLC.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES: None.

IX. EXECUTIVE/CLOSED SESSION: None.

X. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.

THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

CITY COUNCIL WORKSHOP

November 7, 2023
6:00 P.M.

MINUTES



www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Audio starts at:
06:00

I. CALL TO ORDER: Mayor Michael McCullough

A. Pledge of Allegiance

Audio starts at:
6:01

II. ROLL CALL: Administrative Specialist II Debbie McDonald called the roll. In addition to Mayor Michael McCullough, elected officials attending were Deputy Mayor Terry Carter, Councilmember Justin Evans, Councilmember Gwendolyn Fullerton, Councilmember J. Kelly McClimans, Councilmember Dan Swatman, and Councilmember Tom Watson. Councilmember Angela Baldwin was in virtual attendance.

Staff members in attendance at the physical location were City Administrator John Vodopich, Administrative Services Director Chuck McEwen, Public Services Director Ryan Johnstone, Assistant Police Chief James Keller, Planning and Building Supervisor Jason Sullivan, Administrative Specialist II Debbie McDonald, and City Attorney Jennifer Robertson.

III. AGENDA ITEMS:

Audio starts at:
6:01

A. Open Discussion:

Councilmember McClimans:

Sumner-Bonney Lake School Districts Capital Facilities Advisory Committee: Councilmember McClimans reported the Committee is looking at transportation improvements, the second phase of Sumner High School, adding a junior high school in Tehaleh, field upgrades, and building a pool up here on the plateau.

Councilmember Watson:

Open House on Parks, Trails, Recreation, and Open Space Plan: Councilmember Watson attended the open house on October 18, 2023. He reported there were about 35 people attending and the presentation was great.

Communities For Families (CFF): Councilmember Watson attended the CFF meeting on November 2, 2023. He reported that City staff was there presenting the Comprehensive Plan for 2049 and they discussed the toy giving box being handled by Toys for Tots this year.

Audio starts at:
06:06

- B. Presentation:** Parks, Trails Recreation, and Open Space Plan – Community Parks (AYP, Midtown, Cedarview, Victor Falls) Concept Design.

Planning and Building Supervisor Jason Sullivan introduced Scott Melbourne and they both gave the presentation on the 2023 Parks, Trails Recreation, and Open Space Plan. This is a 20-year design concept plan taken from the comments received from the citizens.

Council discussed and shared their ideas and concerns, including:

- How will this all be funded.
- Would like to see the aquatic center and multi-use fields add to the Midtown Park plan.
- Would like to know the demographics of the survey and citizen comments.

Audio starts at:
07:22

- C. Review Of Council Minutes:** October 10, 2023, City Council Meeting, October 17, 2023, City Council Workshop, and October 24, 2023, City Council Meeting.

The draft minutes were forwarded with minor corrections to the November 14, 2023, meeting for approval.

Audio starts at:
07:23

- D. Discussion: AB23-128 – Resolution 3178 - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The 2024-2029 Six Year Transportation Improvement Program.**

Council discussed and shared their ideas and concerns, including:

- Needing Council's approval for condemnation of properties.
- State funding availability.

Audio starts at:
7:33

IV. EXECUTIVE/CLOSED SESSION: None.

Audio starts at:
7:33

V. ADJOURNMENT

At 7:33 p.m. the Meeting was adjourned by Mayor McCullough with the common consent of the City Council.

Sadie A. Schaneman, CMC, City Clerk

Michael McCullough, Mayor

Items presented to Council at the November 7, 2023, Workshop: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Fin / Cherie Reiersen	Meeting/Workshop Date: November 28, 2023	Agenda Bill Number: AB23-119
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D23-119	Sponsor:

Agenda Subject: Biennial Budget Amendment 2023-2024.

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The Mid-Biennial Budget Amendment For Budget Years 2023 And 2024.

Administrative Recommendation: Approve.

Background Summary: Revised Code of Washington (RCW) 35A.34 provides procedures for adopting, managing and amending a biennial budget. Pursuant to this guidance, staff finds it necessary to make certain revisions to the 2023-2024 biennial budget that was adopted via Ordinance #1682. All requests are on Exhibit B with the request and explanation. Attached to the Ordinance are Exhibits A & B. The budget was previously adopted at fund level to include fund balances.

It is anticipated that expenditures for the general fund will exceed revenues by \$2,627,931 for the biennium with the adoption of the budget amendment. This means that the budget amendment will authorize spending an additional \$2,106,587 from the general fund ending balance.

There are also changes to the FTE chart - reduction of 1 Recreation Coordinator; reduction of 6.8 Before/After School Site Directors; addition of 1 limited term Court Case Manager and 2 limited term Public Services Parks employees. All of these were previously approved by Council. The Finance Committee reviewed and approved the proposed Public Services Department Staff Position Realignment (no change in the overall number of approved FTE's) at the October 24th meeting - reduce Permit Technician I/II by 1 and increase Code Enforcement Officer by 1 and reduce the Maintenance Electrician by 1 and increase Crew Lead by 1 to better support workflow efficiency in the Department.

Attachments: FTE chart; Exhibits A & B; Ordinance; Public Safety Building Consultant Services Decision Card.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
Budget Explanation: see exhibits				<input checked="" type="checkbox"/> General
				<input checked="" type="checkbox"/> Utilities
				<input type="checkbox"/> Other

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Finance Committee	<i>Approvals:</i>		Yes	No
	Date: 24 October 2023	Chair/Councilmember	Deputy Mayor Carter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Councilmember	Councilmember Watson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Councilmember	Councilmember Evans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Forward to:	Consent Agenda:		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Commission/Board Review:					
Hearing Examiner Review:					

COUNCIL ACTION

Workshop Date(s):	11/21/2023	Public Hearing Date(s):	11/14/2023
Meeting Date(s):	11/14/2023 & 11/28/2023	Tabled to Date:	

APPROVALS

Director: Cherie Reiersen, CPA	Mayor: Michael McCullough	Date Reviewed by City Attorney: (if applicable)
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ORDINANCE NO. D23-119

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ADOPTING THE MID-BIENNIAL BUDGET AMENDMENT FOR BUDGET YEARS 2023 AND 2024.

WHEREAS, the City Council approved Ordinance No. 1682 which adopted a biennial budget for fiscal years 2023-2024; and

WHEREAS, Ch. 35A.34 RCW provides procedures for adopting, managing, and amending a biennial budget;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The biennial budget for the City of Bonney Lake for the period January 1, 2023, through December 31, 2024, as contained in the adopted 2023-2024 Biennial Budget for total revenues/sources and expenditures/uses as approved by the City Council, is hereby amended to include Total Revenues and Expenditures for each fund as shown on the attached Exhibit “A” 2023-2024 Biennium Budget Total including Fund Balance.

Section 2. The changes to biennial expenditures as shown on the attached Exhibit “B” are hereby adopted.

Section 3. The City Clerk is directed to transmit a certified copy of the City of Bonney Lake adopted 2023-2024 Mid-Biennial Budget Amendment (Ordinance No. 23-119 and Exhibits “A”, and “B”) to the Office of the State Auditor and to the Association of Washington Cities.

Section 4. This Ordinance shall be effective five (5) days after its publication as provided by law.

ADOPTED by the City Council of the City of Bonney Lake and attested by the City Clerk in authentication of such passage on this 28th day of November 2023.

APPROVED by the Mayor this 28th day of November 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

AB _____
Passed:
Valid:
Published:
Effective Date:
This Ordinance totals _____ page(s)

EXHIBIT "A"

2023- 2024 BUDGET AMENDMENT

FUND	TITLE	REVENUES	EXPENDITURES
001	General Fund	62,578,043	62,578,043
120	Drug Investigation Fund	68,072	68,072
121	Fed Drug Inv Fund	111,947	111,947
125	Cumulative Res. Fund	4,109,446	4,109,446
126	Contingency Fund	1,220,878	1,220,878
130	Affordable Housing Fund	278,362	278,362
131	ARPA Fund	5,770,929	5,770,929
202	Debt Service	2,071,115	2,071,115
301	Street CIP	12,175,083	12,175,083
302	Parks CIP	4,286,104	4,286,104
303	PWC CIP	306,431	306,431
320	General Govt CIP Fund	2,880,826	2,880,826
401	Water Fund	35,285,896	35,285,896
402	Sewer Fund	41,943,469	41,943,469
415	Stormwater Fund	7,276,027	7,276,027
501	ERR Fund	9,165,242	9,165,242
	TOTAL	\$ 189,527,870	\$ 189,527,870

EXHIBIT B	2023	2024	2023/2024 Additional	Original	Budgeted	Total
GENERAL FUND (001)	Budget	Budget	request	23-24 Budget	Ending Fund	Request
LEGISLATIVE	188,075	188,075	200,000	376,150		576,150
MUNICIPAL COURT/ PROB.	1,134,684	1,129,363	288,208	2,264,047		2,552,255
EXECUTIVE & LEGAL	977,615	978,712	368,000	1,956,327		2,324,327
EMERGENCY MANAGEMENT	234,490	214,272		448,762		448,762
FINANCE	1,634,385	1,665,534		3,299,919		3,299,919
PROSECUTOR	564,352	579,736		1,144,088		1,144,088
INFORMATION SYSTEMS	651,525	675,630		1,327,155		1,327,155
ADMINISTRATIVE SERVICES	526,283	543,455		1,069,738		1,069,738
HUMAN RESOURCES	458,900	389,830	12,663	848,730		861,393
POLICE	9,299,156	9,211,081	1,322,000	18,510,237		19,832,237
ENGINEERING/PW ADMIN/STREET	1,731,420	1,714,445	53,205	3,445,865		3,499,070
SENIOR CENTER	553,939	568,870		1,122,809		1,122,809
COMMUNITY SERVICE	13,400	13,400		26,800		26,800
BEAUTIFICATION PROGRAM	28,700	28,700		57,400		57,400
COMMUNITY FOREST	52,345	53,960		106,305		106,305
COMMUNITY EVENTS	78,950	79,450		158,400		158,400
PLANNING & COMM. DEVELOP.	1,560,548	1,596,359	179,977	3,156,907		3,336,884
FACILITIES	853,062	877,699	32,500	1,730,761		1,763,261
RECREATION PROGRAM	1,426,917	1,547,966	(562,966)	2,974,883		2,411,917
PARK FACILITIES	634,366	655,511	213,000	1,289,877		1,502,877
NON DEPARTMENTAL	1,895,992	1,949,237		3,845,229		3,845,229
TOTAL GENERAL FUND	22,349,104	22,511,285	2,106,587		15,611,067	62,578,043
Budgeted Revenue	22,040,102	22,298,943				
Department	Additional request justification					
Court	Res 3175 Therapeutic Court Grant- 144K/yr					
Legal	Increased costs for Public Defender and City Attorney (2023 \$243K) (2024 \$125K)					
Human Resources	Res 3167 engagement survey					
Police	Jail costs increased (2023 \$689K, 2024 \$479K); 2022 vehicles rec'd 2023 (104k); Decision card \$50K					
Streets	Res 3179 (2023 \$46516); 2022 veh rec'd & pd 2023 \$6689					
Planning & CDD	Res3152 HAPI \$55K, Res 3177 eng svcs (2023 12.8K); PS Cmte request for 75K (2024) abatement; Move \$125K 2023 to 2024 for comp Res3024 \$3207; Res 3073 \$33970 (both 2022 carryover)					
Facilities	Overlap on Transblue vs hiring staff 32.5K (2023)					
Recreation	Decrease revenue/expenses for reduced program (no Before/After) 2024					
Park Facilities	2 limited term FTE - ARPA \$200K(23/24) ; \$9K parking software (23); annual cost \$4K (24)					
General Fund	Negotiations \$200K- unk amt at this time					

	2023	2024		Original Budget	Budgeted	Total
FUND	Budget	Budget	Additional request	2023-2024	Ending Fund	Request
DRUG INV. FUND (120)	29,500	9,500		39,000	29,072	68,072
FED. DRUG INV FUND (121)					111,947	111,947
RESERVE FUND (125)					4,109,446	4,109,446
CONTINGENCY FUND (126)				-	1,220,878	1,220,878
AFFORD.HOUSING TAX(130)					278,362	278,362
ARPA FUND (131)	300,561	131,839	5,338,529	432,400		5,770,929
DEBT SERVICE FUND (202)	984,373	987,877		1,972,250	98,865	2,071,115
STREET CIP FUND (301)	2,550,000	3,816,000		6,366,000	5,809,083	12,175,083
PARKS CIP FUND (302)	2,496,605	-	280,000	2,496,605	1,509,499	4,286,104
PSC CIP FUND (303)	-	-	306,431	-		306,431
GEN GOVT CIP FUND (320)	544,853	120,000	630,500	664,853	1,585,473	2,880,826
WATER FUND (401)	12,806,941	19,240,222	9,500	32,047,163	3,229,233	35,285,896
SEWER FUND (402)	12,722,651	18,223,395	65,000	30,946,046	10,932,423	41,943,469
STORM FUND (415)	2,763,539	2,871,275	136,689	5,634,814	1,504,524	7,276,027
EQUIP REPL FUND (501)	2,899,108	1,528,848	170,516	4,427,956	4,566,770	9,165,242

Fund	Additional request justification
ARPA	Approved uses AB 23-69, AB23-84, AB23-91 (23/24)
Park CIP	Res 3130 PTO; Rollover AYP contracts & Fennel Crk (210K)
PSC CIP	Unspent money
Gen Govt CIP	Senior Center appropriation from the State
Water/Sewer	Res 3128 \$74.5K
Storm Fund	2022 veh rec'd & pd 2023 \$6689; \$130K grant
ERR Fund	Deductibles; Res 3179 (2023 \$46516); 2022 veh rec'd & pd 2023 \$104K

***Note this is a biennial budget. As such some of the planned expenditures for 2023 may not happen until 2024 for some of the projects. All to be approved by City Administrator and Chief Financial Officer**

City of Bonney Lake POSITION SUMMARY	Year	2017	2018	2019	2020	2021	2022	2023	2024
		Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Amended F.T.E.
CITY COUNCIL									
Councilmember (Part-Time)		7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
TOTAL CITY COUNCIL		7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
EXECUTIVE									
Mayor (Part-Time)		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Administrator		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant/Management Analyst		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist II		0.50	0.50						
Facilities, Special Events, and Projects Manager		1.00	1.00	1.00	1.00	1.00			
Recreation & Special Events Manager				1.00	1.00	1.00	1.00	1.00	1.00
Special Events Coordinator		1.00	1.00						
Recreation Supervisor		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator		1.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00
Before/After School Site Director			7.00	6.80	7.65	6.80	6.80	6.80	
Facilities Maintenance Worker II		1.00	1.00	1.00	1.00	1.00	*moved to Public Services		
Emergency Management Manager							1.00	1.00	1.00
TOTAL EXECUTIVE		8.50	17.50	16.80	17.65	16.80	15.80	15.80	8.00
LEGAL									
Deputy City Attorney/Prosecutor		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Prosecutor							1.00	1.00	1.00
Limited Term Legal Specialist							1.00	1.00	1.00
Administrative Specialist II/III		0.50	0.50	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL LEGAL		1.50	1.50	2.00	2.00	2.00	4.00	4.00	4.00
COURT									
Municipal Judge		0.85	0.85	0.85	0.85	0.85	0.85	0.85	0.85
Court Administrator		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Bailiff						0.65			
Judicial Specialists I/II		4.00	4.00	4.00	4.00	4.00	4.50	4.50	4.50
Judicial Specialists III		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Limited Term Case Manager									1.00
Probation Officer		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL COURT		7.85	7.85	7.85	7.85	8.50	8.35	8.35	9.35
FINANCE									
Chief Financial Officer		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant		1.00	1.00	1.00	1.00	1.00			
Finance and Payroll Accountant							1.00	1.00	1.00
Accountant		1.00	1.00	1.00	1.00				
Accounting Specialist Cashier I/II		4.00	4.00	5.00	5.00	5.00	4.00	4.00	4.00
Accounting Specialist III		2.00	2.00	1.00	1.00	1.00	2.00	2.00	2.00
Customer Service Manager (Utility)							1.00	1.00	1.00
Financial Operations Supervisor		1.00	1.00	1.00	1.00	1.00			
TOTAL FINANCE		10.00	10.00	10.00	10.00	9.00	9.00	9.00	9.00

City of Bonney Lake
POSITION SUMMARY

Year	2017	2018	2019	2020	2021	2022	2023	2024
	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Amended F.T.E.
CITY CLERK & ADMINISTRATIVE SERVICES								
Administrative Services Director/IS Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk						1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00			
Administrative Specialist I/II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Records and Disclosure Specialist							1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist			0.75	0.75	0.75	0.75	1.00	1.00
Information Services Manager	1.00	1.00	1.00	1.00	1.00	1.00		
PC/Network Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Center Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Cook	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Kitchen Asst			0.70	0.70	0.70	0.70	0.70	0.70
Kitchen Aide	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30
Limited term (grant) Senior Aide					0.75	0.75	0.75	
Dishwasher				0.38	0.38	0.38	0.38	0.38
Senior Center Aide/Van Driver	2.20	2.20	2.20	2.20	2.20	2.20	2.20	2.20
TOTAL CITY CLERK & ADMINISTRATIVE SERVICES	11.30	11.30	12.75	13.13	13.88	13.88	14.13	13.38
POLICE								
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Police Chief	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Admin. Assistant			1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant	1.00	1.00						
Records Clerk	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Police Sergeant	5.00	5.00	5.00	5.00	5.00	5.00	7.00	7.00
Patrol Officers	22.00	21.00	22.00	22.00	22.00	22.00	22.00	22.00
School Resource Officer	1.00	1.00		1.00	1.00	1.00	1.00	1.00
CJTC Officer					1.00			
Community Services Officer	3.00	4.00	2.50	2.50	2.50	3.00	3.00	3.00
Bailiff	0.40	0.40	0.45	0.45				
Child Passenger Safety Program Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL POLICE	39.40	39.40	37.95	38.95	39.50	39.00	41.00	41.00

City of Bonney Lake
POSITION SUMMARY

Year	2017	2018	2019	2020	2021	2022	2023	2024
	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Amended F.T.E.
PUBLIC SERVICES								
Department of Public Services Director	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Permit Center & Admin. Support Team								
Permit Center Lead	1.0	1.0						
Administrative Supervisor			1.0	1.0	1.0			
Permit Coordinator						1.0	1.0	1.0
Permit Technician I/II	1.0	1.0	1.0	2.0	2.0	2.0	2.0	1.0
Administrative Specialist III	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
GIS Assistant	1.0	1.0	1.0					
Infrastructure Development Team								
City Engineer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Assistant City Engineer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Development Review Engineer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Project Manager	1.0	1.0						
Contract Administrator	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Construction Inspector	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Planning & Building Service Team								
Planning and Building Supervisor	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Plans Examiner/BO	1.0	1.0	1.0	1.0	1.0			
Senior Building Inspector/Plans Examiner						1.0	1.0	1.0
Building Inspector I	1.0	1.0	1.0	2.0	2.0	1.0	1.0	1.0
Plans Examiner						1.0		
Associate Planner	1.0	1.0	2.0	1.0	1.0	1.0	1.0	1.0
Assistant Planner							1.0	1.0
Assistant Planner/Code Enforcement	1.0	1.0	1.0	1.0	1.0			
Code Enforcement						1.0	1.0	2.0
Public Works Team								
Superintendent of Public Works	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Supervisor			1.0	1.0	1.0	1.0	1.0	1.0
Administrative Specialist IV	1.0	1.0						
Administrative Specialist I/II	2.0	2.0	2.0	2.0	2.0	1.0	1.0	1.0
Administrative Specialist III						1.0	1.0	1.0
Public Works Operations Engineer	1.0	1.0						
Assistant City Engineer			1.0	1.0	1.0	1.0	1.0	1.0
GIS Analyst	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Electrician	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Assistant Superintendent of Public Works	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Lead Worker	5.0	5.0	5.0	5.0	5.0	5.0	5.0	6.0
Facility Maintenance Worker III						1.0	1.0	1.0
Maintenance Worker III			5.0	7.0	7.0	7.0	8.0	8.0
Limited Term MWI/II - Parks	17.0	17.0						2.0
Maintenance Worker I/II	7.0	8.0	22.0	21.0	21.0	21.0	20.0	20.0
Meter Reader/Senior Meter Reader	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Custodian							2.0	2.0
Mechanic I/II	1.0	1.0	1.0	1.0	2.0	2.0	2.0	2.0
Total Public Services Department	58.0	59.0	61.0	62.0	63.0	64.0	66.0	68.0
TOTAL STAFFING (excludes Councilmembers)	136.55	146.55	148.35	151.58	152.68	154.03	158.28	152.73

DECISION CARD
Fiscal Year 2023-2024

Fund Name: General Fund Department Name: Police Division Name: Administration – Professional Svcs.		Project Title: Building Consultant Services Net Project Cost: \$50,000 (2023)	
Project Description/Project Justification			
<i>East Pierce Fire and Rescue will be vacating the Public Safety Building in late 2023. The PSB is in need of significant upgrades due to the age of the building (carpet & HVAC specifically). In addition, the police department has doubled in size since the building was opened in 1993. Consultant services will be required to conduct an assessment of current space needs along with future space needs for the police department. Landscaping and maintenance is another area that will need updating. Utilizing a consultant to understand the needs will assist in determining a cost for the project and a plan to fund the program.</i>			
Summary of Project Costs			
Line Item Cost Detail		Analysis of Net Project Costs:	
Description of Cost	Amount Required	Project Cost: 50,000	
Consultant services	50,000	Less Revenues:	
		Less Charges to other Departments:	
		Net Project Costs (2023):	
		\$50,000	
		Project Expected Recurring Annual Costs	
		Description of Cost	Amount Required
		Consultant Services	\$50,000
Total Project Cost	\$50,000	Total Recurring Annual Costs	\$0

Classified Proof

Client	3100013000 - City of Bonney Lake- LEGAL ADS	Phone	(253) 862-8602		
Address	9002 Main St E, Suite 300	E-Mail	powers-hubbarda@ci.bonney-lake.wa.us		
	Bonney Lake, WA, 98391	Fax			
Order#	986477	Requested By	AMANDA POWERS HUBBARI	Order Price	\$155.10
Classification	3030 - Legal Notices	PO #	PH BUDGET AMEND	Tax 1	\$0.00
Start Date	11/01/2023	Created By	8280	Tax 2	\$0.00
End Date	11/08/2023	Creation Date	10/25/2023, 02:05:52 pm	Total Net	\$155.10
Run Dates	2			Payment	\$0.00
Publication(s)	Enumclaw Courier Herald				
Sales Rep	9470 - Jennifer Tribbett	Phone	(360) 802-8212		
		E-Mail	jtribbett@courierherald.com		
		Fax			

**Notice of
Public Hearings
2023-2024 Mid-Biennial
Budget Amendments,
2024 Ad Valorem Tax
Levy, and Revenue
Sources**

The Bonney Lake City Council will hold a public hearing at the Council Meeting of November 14, 2023, at 6:00 p.m. or as soon thereafter as the matter may be heard, to accept testimony regarding the proposed 2023-2024 Mid-Biennial Budget Amendments (Ordinance D23-119). Any taxpayer may appear at this public hearing and be heard for or against any part of the proposed budget amendments.

The Bonney Lake City Council will also hold a public hearing at the Council Meeting of November 14, 2023, at 6:00 p.m. or as soon thereafter as the matter may be heard, to accept testimony regarding the revenue sources and possible property tax increases before setting the Ad Valorem Property Tax rate for 2024 (Ordinance D23-120). Any taxpayer may appear at this public hearing and be heard for or against any part of the proposed budget amendments.

The City Council meets at the Justice & Municipal Center, located at 9002 Main Street East, Bonney Lake. Written comments may be submitted prior to each of the hearings to the City Clerk's Office, 9002 Main St. E., Ste 300, Bonney Lake, WA 98391-0944. For citizens with disabilities who are requesting translators or

adaptive equipment for communication purposes, the City requests notification as soon as possible as to the type of service or equipment needed.
Publish on November 1, 2023, and November 8, 2023.
#986477

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Finance / Cherie Reiersen	Meeting/Workshop Date: November 28, 2023	Agenda Bill Number: AB23-120
Agenda Item Type: Ordinance	Ordinance/Resolution/ Motion Number: D23-120	Sponsor:

Agenda Subject: Ad Valorem (Property Tax) Levy to be Collected in 2024.

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The Annual Ad Valorem Tax Levy Necessary For The Fiscal Year 2024 For The Purposes Set Forth Below.

Administrative Recommendation: Approve.

Background Summary: Pursuant to Revised Code of WA (RCW) 84.52.020 the Mayor of the City of Bonney Lake must certify to the Pierce County Assessor-Treasurer and the Pierce County Council that the Bonney Lake City Council requests the following levy amounts be collected in year 2024.

The regular levy limit is \$3,600,086 which consists of the lawful regular tax levy multiplied by the 1% limit factor plus the current years assessed value of new construction and improvements and re-levy and refunds. The following are key details to the 2024 proposed levy: (a) the tax levy rate for 2023 per \$1,000 property value was \$0.72755 (rounded); the proposed rate for 2024 is \$0.738941 (rounded). (b) The total City assessed value for 2024 is \$4,861,503,511. (c) The total tax levy in 2023 was \$3,536,303; (d) the total increase to the levy is \$33,060.

Attachments: Ordinance D23-120

BUDGET INFORMATION				
Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				<input type="checkbox"/> General
				<input type="checkbox"/> Utilities
				<input type="checkbox"/> Other
Budget Explanation: Adopt Annual Ad Valorem Property Tax to be collected in 2024.				

COMMITTEE, BOARD & COMMISSION REVIEW				
Council Committee Review:	Date:	Approvals:	Yes	No
		Chair/Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Forward to:	Consent Agenda: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Commission/Board Review:				
Hearing Examiner Review:				

COUNCIL ACTION			
Workshop Date(s):	11/21/2023	Public Hearing Date(s):	11/14/2023
Meeting Date(s):	11/14/2023 & 11/28/2023	Tabled to Date:	

APPROVALS		
Director: Cherie Reiersen, CPA	Mayor: MM	Date Reviewed by City Attorney: (if applicable)

ORDINANCE NO. D23-120

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, SETTING THE AMOUNT OF THE ANNUAL AD VALOREM TAX LEVY NECESSARY FOR THE FISCAL YEAR 2024 FOR THE PURPOSES SET FORTH BELOW.

WHEREAS, the City Council of the City of Bonney Lake is meeting and discussing the biennial budget for the fiscal years 2023 and 2024; and

WHEREAS, the City Council held a public hearing on November 14, 2023, to discuss the feasibility of an increase in property tax revenues for collection in year 2024; and

WHEREAS, the City Council of the City of Bonney Lake after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Bonney Lake requires a regular levy in the amount of \$3,600,085, which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City and in its best interest.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The City Council of the City of Bonney Lake, Washington, does hereby resolve the city's actual levy amount from the previous year was \$3,536,303; and, the population is more than 10,000; and now therefore, that an increase in the regular property tax levy is authorized for the levy to be collected in the 2024 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$33,059.96 which is a percentage increase of 1.01% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

SECTION 2: That the taxes to be collected from the levies hereby fixed and made, together with the estimated revenues from sources other than taxation, which constitutes the appropriation of the City of Bonney Lake for the fiscal year 2024, are hereby approved.

SECTION 3: A certified copy of this Ordinance and original Ad Valorem Levy Certification shall be transmitted on or before November 30th of the year preceding the year in which the levy amounts are to be collected to the Pierce County Assessor-Treasurer (Attn: Levy Department; 2401 S. 35th St. Rm. 142; Tacoma, WA 98409); and,

the Pierce County Council (Attn: Clerk, Rm. 1046; County City Building; 930 Tacoma Ave. S.; Tacoma, WA 98402); and, any other governmental office as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF BONNEY LAKE and approved by the Mayor this 28th day of November 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

AB _____ Passed: Valid: Published: Effective Date: This Ordinance totals _____ page(s)

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Stephanie Tonellato / Finance	Meeting/Workshop Date: November 28, 2023	Agenda Bill Number: AB23-146
Agenda Item Type: Resolution	Ord./Resolution/Motion Number: 3187	Sponsor:

Agenda Subject: Adopting An Updated Fee Schedule To Add A Water Meter Data Download Fee, Pay To Park Rates And Boat Launch Fees For Allan Yorke Park.

Full Title/Motion: A Resolution Of The City Of Bonney Lake, Pierce County, Washington, Amending The Fee Schedule To Add A \$50 Water Meter Data Download Fee, Pay To Park Rates And Boat Launch Fees For Allan Yorke Park.

Administrative Recommendation: Approve.

Background Summary: There are two subjects for which updates to the Master Fee Schedule are recommend: (1) water meter data download fee, and (2) parking and boat launch fees for Allan Yorke Park. This is being done in a single action due to the City's move to a unified fee schedule. The City has an incomplete Automated Meter Reading system. Customers who are questioning their water consumption as recorded on the water meter at their home may request from the City a data download of the meter to view their consumption. In September and October of 2023, City staff retrieved and reviewed 61 data logs requested by customers. Retrieving and reviewing each of these takes a significant amount of time and resources as staff must drive to the site, download the data, and return it to Utility Billing staff who then review the data. We would like to implement a \$50 fee to recover costs associated with retrieving and reviewing this data. Should the data download reveal that the customer has a leak, the cost of the download is refunded. The new fee is found in the Finance section of the Fee Schedule under "Miscellaneous Utility Fees" (subsection 3). In June 2023, the City contracted with Wayleadr to provide a paid parking solution for implementation at Allan Yorke Park. The next step in implementing this system is to setup a rate structure. Staff completed a review of other waterfront parks throughout the Puget Sound region and based on that, determined the proposed rates shown below. Paid parking will be in effect from May 1 to October 1 of each year. From October 1 to April 30, parking at Allan Yorke Park will be free. Rates being proposed are: New fees - Vehicle Parking: 0-4 hours: \$4.00, All day (more than 4 hours): \$10.00. Revised fees - Boat Launch Fee At Pay Kiosk: \$20.00, Resident Parking Pass: \$40.00. These new and revised fees are found in the Police Department section of the Fee Schedule. This Resolution will adopt an amended Fee Schedule and replace the Fee Schedule which was adopted on September 12, 2023 by passage of Resolution No. 3164.

Attachments: Resolution 3187 and Updated Fee Schedule.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				<input type="checkbox"/> General
				<input type="checkbox"/> Utilities
				<input type="checkbox"/> Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Finance Committee Date: 14 November 2023	Approvals:	Yes	No
		Chair/Councilmember Terry Carter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Councilmember Tom Watson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Councilmember Justin Evans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Forward to:	Consent Agenda:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Commission/Board Review:				
Hearing Examiner Review:				

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 11/28/2023	Tabled to Date:

APPROVALS

Director: Cherie Reiersen	Mayor: Michael McCullough	Date Reviewed by City Attorney: 11/8/23 (if applicable)
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RESOLUTION NO. 3187

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING THE FEE SCHEDULE TO ADD A \$50 FEE FOR WATER METER DATA DOWNLOADS PAY TO PARK RATES AND BOAT LAUNCH FEES FOR ALLAN YORKE PARK.

WHEREAS, the City has an incomplete Automated Meter Reading system and customers questioning their water consumption as recorded on the water meter at their home may request a data download of the meter to see their consumption; and

WHEREAS, in September and October of 2023, City staff retrieved and reviewed 61 data logs at the request of the respective customers; and

WHEREAS, this retrieval, download and review process is time intensive and takes staff away from other matters; and

WHEREAS, a \$50 fee is proposed to recover staff and equipment usage costs associated with retrieving and reviewing this data, however, if the download and review results in verifying a leak, the customer would not be charged and/or the fee would be refunded; and

WHEREAS, the City has moved all of its fees to a uniform fee schedule which was recently updated on September 12, 2023 by adoption of Resolution No. 3164; and

WHEREAS, this resolution adopts the new Fee Schedule which includes this new fee and will replace Resolution No. 3164 so that there will only be one uniform fee schedule in the City;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Adoption of Fee Schedule. Exhibit A to this Resolution shall be the official fee schedule of the City.

Section 2. Resolution No. 3164 is repealed.

PASSED by the City Council this 28 day of November 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

Exhibit A
City of Bonney Lake
Fee Schedule
Adopted by Resolution No. 3187

This Fee Schedule shall be considered the official fee schedule of the City of Bonney Lake.

Administration

1. Public Records Request Fee Schedule

Inspection of records at Justice Center	Free
Photocopies of records	\$0.15 per page
Records scanned into electronic format	\$0.10 per page
Electronic files and attachments uploaded to email, cloud-based storage service, or other means of electronic delivery	\$0.05 per 4 electronic files
Transmission size of public records in an electronic format	\$0.10 per gigabyte (GB)
Scans of large-format sheets-11"x17"-grayscale	.48 per impression, per side*
Scans of large-format sheets-11"x17"-color	.95 per impression, per side*
Maps and prints from plotter-18"x24"-grayscale	\$3.00 per map, per side*
Map and prints from plotter-18"x24"-color	\$6.00 per map, per side*
Maps and prints from plotter-24"x36" grayscale	\$6.00 per map, per side*
Map and prints from plotter-24"x36"-color	\$12 per map*
Maps greater than 24"x36"-grayscale	\$12 per map*
Maps greater than 24"x36"-Color	\$24 per map*
Postage/delivery services and other delivery methods	Actual costs. Advance payment may be required. The city will only provide fax copies if the city incurs no expense for long distance charges.

*Alternatively, if services are provided by a vendor, then the actual costs of the vendor shall be passed along to the requester. For all other record requests, the city charges the default statutory fees for public records as established in the Revised Code of Washington.

2. Miscellaneous Fees

Certification by the City Clerk	\$10 per cert
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Notary (fee waived if for City business)	\$10 per stamp
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City Facility Rentals

1. Rates and Deposits (2-hour minimum)

Facility	Standard Hourly rate	Standard Damage Deposit	Local Nonprofit Hourly rate	Nonprofit Damage Deposit
Senior Center Main Hall	\$50	\$250	\$30	\$125
<u>Public Services Panorama Room</u>	<u>\$50</u>	<u>\$250</u>	<u>\$30</u>	<u>\$125</u>
J&MC Council Chambers/Lobby	\$40	\$250	\$25	\$125
J&MC Meeting Room	\$30	\$250	\$25	\$125
Public Safety Building Training Room	\$40	\$250	\$25	\$125

Given that the rental rate includes the cost of a building monitor, rental rates may be reduced by 50% if a member of rental group is a city employee who agrees to serve as the building monitor at his/her sole expense and is so approved in advance by the City. The Justice & Municipal Center (J&MC) rental rate shall be reduced by 30% if both facilities are rented simultaneously.

The City may retain a portion of the damage deposit if rental activities require city staff to incur additional labor to return the facility to pre-use condition, even though there may have been no physical damage.

2. Park Rentals (BLMC 12.12.055)

Hours of use: Unless authorized in advance for a special event specifically designated by the Mayor or designee, City parks shall be open from dawn to dusk each day except for Allan Yorke Park Field 5, which is open from 8:00am to 9:00pm. No person shall go upon any City park except during open hours.

All picnic/playground rentals are a four-hour block minimum and for groups of more than 25 people. (BLMC 12.12.050). If fields are also included, then there would be a separate field charge.

No. of persons	Fee
1-50	No fee
51-100	\$75.00
101 or more	\$200.00

A reservation through the City is required for groups of more than 25 people (BLMC 12.12.050).

3. Sports Fields (BLMC 12.12.055)

The City reserves the right to preempt block rentals for official city use of the facilities upon advance notice. Refunds for such preemption shall only be made if the impact is for one week or greater. Facilities may be unavailable for use due to weather or other unforeseen causes.

The City has a policy of gender-based nondiscrimination and equal access for community athletics/sports facilities. League block rental of sports fields must be reserved, for a minimum of one week (no partial weeks).

Rental	Fee
Allan Yorke Sport Field #5 (2hr minimum)	\$50 per hour
Other sports fields (2hr minimum)	\$15 per hour
Lights for AYP Field #5	\$20 per hour
Block rental per one week except AYP field #5	\$100
Block rental per one month for all fields except AYP field #5	\$200
Block rental for AYP field #5	Will be charged at the per hour rental rate.

4. Special Events (BLMC 12.12.055)

Tunes at Tapps Booth Fees

Type of Booth	Single (10' X 10')	Single (7 weeks)	Double (10' X 20')	Double (7 weeks)
Farmers/Grower (1 st 10 to register FREE)	\$10	\$50	\$15	\$75
Processed Food	\$10	\$50	\$15	\$75
Crafter	\$10	\$50	\$15	\$75

Non-Profit or Club	\$10	\$50	\$15	\$75
Food (Required TPCHD permit)	\$35	\$200	\$50	\$250
Commercial	\$35	\$200	\$50	\$200

Bonney Lake Days Booth Fees

Type of Booth	Single (10' X 10')	Double (10' X 20')	Triple (10' X 30')
Commercial	\$100	\$175	\$225
Food Booth (required TPCHD permit)	\$50	\$75	\$100
Food Truck (self-contained)	N/A	N/A	\$100
Tax Exempt Non-profit or service club and crafters	\$25	\$50	N/A

5. Community Garden

Single Plot \$25

Double Plot \$50

Senior and disabled persons who qualify for a water rate discount under BLMC 13.04.100A, shall receive a 50% discount for a garden plot. Any adult who has a current valid Washington State Electronic Benefits (EBT) food stamps card shall receive a 50% discount for a garden plot. Discounts may not be combined.

Finance

1. Annual Animal Licenses (BLMC 6.04.021)

Type of animal	Fee
Altered adult dog	\$20.00
Unaltered adult dog	\$60.00
Altered adult dog (owner over 65 yrs)	\$10.00
Unaltered adult dog (owner over 65 yrs)	\$30.00
Altered adult cat	\$12.00
Unaltered adult cat	\$60.00
Altered adult cat (owner over 65 yrs)	\$ 6.00
Unaltered adult cat (owner over 65 yrs)	\$30.00
License tag replacement	\$ 5.00

The City of Bonney Lake has determined that the best method of identification of animals under current technology is the microchip. Microchipping can be performed by veterinarians. If an animal owner residing inside the Bonney Lake city limits shows proof that their animal has been microchipped, the owner can receive a one-time credit of up to \$10.00 on an animal license. Proof of microchipping on the animal to be licensed is required at the time of licensing.

Dog and cat licenses must be renewed each year and obtained within 30 calendar days of acquisition of the dog or cat. The license shall remain in force for a period of 12 months from the date of issuance, expiring on the last day of the twelfth month. There is no prorating of any license fee. Renewal licenses will retain the original expiration date whether renewed prior to, on, or after their respective renewal month.

2. Alarm Permits (BLMC 8.48.030)

Per Chapter 8.48 BLMC, every security alarm user in the City of Bonney Lake must obtain an alarm permit. Residents and businesses must register their alarm system by submitting an Alarm Program Application form to the City.

Alarm permits are valid for one (1) year and must be renewed annually.

Fee type	Amount
Residential/Commercial	\$24.00
Senior (65 or older)	\$12.00
False alarm fee	\$100.00 per alarm (To be doubled if no valid permit)
False robbery panic alarm	\$200.00 per alarm (To be doubled if no valid permit)

For information on waivers, late fees, appeals, and other details related to false alarm fees, please view BLMC Chapter 8.48.

Please make sure your emergency contact information is up to date with your alarm monitoring company.

3. Miscellaneous Utility Fees (BLMC 13.04.091)

Other Service Charges	Amount
Estimated final bill	\$ 5.00 per request
Change of ownership on utility bill	\$35.00
Duplicate utility bill for tenants	\$45.00
Payment plan setup charge	\$15.00
Returned payment charge (NSF)	\$35.00

Meter read outside standard cycle	\$45.00
Lien fee	\$80.00
<u>Customer Request for Data Download of Water Meter</u>	<u>\$50.00 (Fee will be refunded if data review reveals that the customer has a water leak.)</u>

Public Services Department

1. General

- A. The director may authorize refunding of not more than 80 percent of the building permit fee paid when no work has been done under the issued permit.
- B. The director may authorize refunding of not more than 80 percent of the fee if the building, civil, or planning application is withdrawn by the applicant prior to approval of the application. The amount of the refund will be based on the amount of effort expended by the city prior to the applicant's request to withdraw the application.
- C. The director is authorized to retain third-party consultants to address peaks in the submittal of applications, review large complex projects, when specific expertise is needed to complete the review of an application, and/or to provide expedited review of applications. When a third-party consultant is engaged by the director, the applicant shall pay a permit fee for each application type reviewed by the consultant that shall be equal to the actual cost billed to the city by the consultant plus an administrative fee in lieu of the permit fee provided in this resolution. The administrative fee shall be equal to 25 percent of the actual cost billed to the city by the consultant.

2. Business Licensing (BLMC 5.08.050)

No person shall engage in business activity in the City without first having obtained a valid license to do so. Application for a license is made by submitting an application and city addendum form to the Business Licensing Service of the State Department of Revenue. The application shall include payment of the license fee prescribed by this section, and the Business Licensing Service handling fee. Every license granted for engaging in business in Bonney Lake shall be posted in a conspicuous place in the place of business of the licensee. Any such license issued shall be personal and nontransferable. In case business is transacted at two or more separate places by one licensee, a separate license for each place of business shall be required. A change of place of business shall require the filing of a new application with the Business Licensing Service and, upon approval by the City of the new place of business, a new license shall be issued for the new place of business.

Public Services Fees, Table 1.

Type of License	Fee
General Business License	\$60.00
Non-Profit Business License	No Fee
Home Occupation Business License, reported gross income 0-\$10,000	No Fee
Home Occupation Business License, reported gross income over \$10,000	\$60.00
Non-resident business license reported gross income 0-\$10,000	No license required
Non-resident business license reported gross income over \$10,000	\$60.00
Registering your business trade name	\$ 5.00

3. Fireworks Permits (BLMC 5.14.050)

An application for a permit to sell fireworks shall be made in writing to the Community Development Director (normally processed at the permit center, on forms provided for that purpose) from January 2nd through January 31st of the year for which the permit is sought. Permit fees, inspection, and site plan review charges shall be charged as required by resolution of the City Council. The applicant shall include with the application the following:

- A. A completed Bonney Lake business license application and fee; and
- B. A copy of the signed and approved State License Application for Retail Firework Temporary Structure Permit; and
- C. A copy of the signed and approved Washington State Patrol Fire Protection Bureau, Office of the State Fire Marshal-issued Fireworks Temporary Structure License Permit (with printed permit number); and
- D. A copy of the lease agreement or permission from the property owner for the site location; and a site plan diagram of the proposed sale location; and a certificate of insurance as required by BLMC 5.14.070.

Fireworks Permit Fee (BLMC 3.68.030) \$100.00

4. Building Permit Fees (BLMC 3.68.030)

- A. Permit fees for construction shall be charged in conformance with this section as authorized by the International Building Code (IBC), the International Residential Code (IRC), the International Fire Code (IFC), the International Energy Conservation Code (IECC), the International Mechanical Code (IMC), the International Property Maintenance Code (IPMC), the International Fuel Gas Code (IFGC), the International Existing Building Code (IEBC), and the Uniform Plumbing Code (UPC) as adopted in

BLMC 15.04.020. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, and any other pertinent equipment. Fees shall be calculated from the current building valuation data as published by the International Code Council in effect at the time of permit application, with the exception of published footnotes and the valuation as set forth in this section.

- B. Computation of fees for mobile homes located on individual lots shall be the same as for conventional houses.
- C. Structures not classified as buildings such as retaining walls, dog kennels, decks, signs, docks and the like shall be charged fees based on the actual cost of labor and materials according to subsection H of this section.
- D. When submittal documents are required, a plan review fee shall be paid at the time of submitting the documents for plan review.
- E. The plan review fees specified in Public Services Fees, Table 3 of this section are separate fees from the permit fees specified in Public Services Fees, Table 2 of this section.

Permit fees are not required for work exempt from permits as provided in IBC Section 105.2 as modified in BLMC 15.04.082€ and (F), IRC Section R105.2 as modified in BLMC 15.04.083(E) and (F), IMC Section 106.2, IEBC Section 105.2, or UPC Section 10

F. 4.

- G. The permit and plan review fees for the addition to any building shall be computed on the same basis as the building permit. The fee for each building permit shall be as set forth in the table below:

Public Services Fees, Table 2

Total Valuation	Building Permit Fee
\$1.00 to \$500.00	\$28.20
\$501.00 to \$2,000.00	\$28.20 for the first \$500 plus \$3.66 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001.00 to \$25,000.00	\$83.10 for the first \$2,000 plus \$16.80 for each additional \$1,000, or fraction thereof, to and including \$25,000

\$25,001.00 to \$50,000.00	\$469.50 for the first \$25,000 plus \$12.12 for each additional \$1000 or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$772.50 for the first \$50,000 plus \$8.40 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001.00 to \$500,000.00	\$1,192.50 for the first \$100,000 plus \$6.72 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3880.50 for the first \$500,000 plus \$5.70 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001.00 and up	\$6730.50 for the first \$1,000,000 plus \$3.78 for each additional \$1,000, or fraction thereof

5. Other Inspection, Permits and Associated Fees (BLMC 3.68.030)

Public Services Fees, Table 3

Request	Fee
Mechanical Permit	15% of the building permit fee as determined by the valuation schedule above
Plumbing Permit	15% of building permit fee as determined by the valuation schedule above
Permits requiring plan review and inspections that are required by the Washington State Energy Code	\$60 plan review and inspection fee
Technology Fee	3% of the building permit fee as determined by the valuation schedule above
Inspections outside of normal business hours (minimum charge-one hour)	\$100 per hour
Reinspection fees (minimum charge-one hour)	\$100 per hour
Inspections for which no fee is specifically indicated (minimum-one hour)	\$100 per hour
Standalone residential (not associated with a building permit) mechanical and plumbing permits	\$100

Standalone commercial (not associated with a building permit) mechanical and plumbing permits	Based on the fee as set forth in the valuation schedule above
Change of use/change of occupancy permit	\$250
Final inspection only permit (e.g. permit expired, failed final inspection, never received final, etc.)	\$100 or 25% of underlying permit fee, whichever is greater
Encroachment permits	\$35

6. Plan Review (BLMC 3.68.030)

Public Services Fees, Table 4

Plan Review	Building plan review fees shall be 65% of the building permit fee as set forth in the valuation schedule above
Expedited Plan Review	An additional 65% of the building permit fee as set forth in the valuation schedule above
International Residential Code base plans for one and two family dwellings	\$500
Revised plans submitted during the plan review process which have uncorrected plan review items shall require additional plan review fees on the third submittal	\$100 per hour with a minimum of one hour
Additional plan review required by changes, additions, or revisions to plans (minimum one hour)	\$100 per hour

7. Civil Fees (BLMC 3.68.030)

Public Services Fees, Table 5

Traffic Impact Analysis	Fee
Level I – Scoping	\$750 for city processing and review
Level II -Analysis	\$1,500 for city processing and review of up to 5 intersections impacted by a project; \$500 for each additional review. For all additional intersections required to be analyzed beyond 5, the city engineer shall estimate the additional review fee which shall be paid as a

	deposit, billed at \$100 per hour. The applicant shall obtain the TIA from a qualified professional transportation planner or engineer
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Public Services Fees, Table 6

Water Booster Pump and Sewer Lift Stations	Fee
Engineering review	\$8,000
Permit	\$500
First Resubmittal	\$200
Second Resubmittal	\$400
Third and subsequent resubmittals	\$800

Public Services Fees, Table 7

Civil Infrastructure Engineering Review- Water, Sewer, Street	Fee
Short subdivision two-three lots	
Inside City of Bonney Lake	\$1,500
Outside City of Bonney Lake	\$500
Short subdivision four – nine lots	
Inside City of Bonney Lake	\$3,500
Outside City of Bonney Lake	\$2,250
Subdivision	
Inside City of Bonney Lake	\$4,000 plus \$40 per lot
Outside of City of Bonney Lake-Water and Sewer only	\$2,000 plus \$40 per lot
Commercial and Multifamily	
Inside City of Bonney Lake	\$4,500
Outside City of Bonney Lake	\$3,000
Commercial and Multifamily with fire flows greater than 2,500 gallons per minute	
Inside City of Bonney Lake	\$12,000
Outside City of Bonney Lake	\$9,000
Civil Infrastructure permit	\$500
Grease Interceptors (includes review, permit and inspection)	
Inside City of Bonney Lake	\$250
Outside City of Bonney Lake	\$500
Retrofit underground automatic fire extinguishing systems (includes review, permit and inspection)	

Inside City of Bonney Lake	\$250
Outside City of Bonney Lake	\$500
Traffic Signal Light	
Engineering Review	\$8,000
Permit	\$500
Utility Extension only-inside and outside city of Bonney Lake (includes review, permit and inspection)	
Less than 200 feet	\$2,500
200 feet or more	\$3,500
Connection to the public system (includes review, permit and inspection)	
Inside City of Bonney Lake	\$250
Outside City of Bonney Lake	\$500
Resubmittals	
1 st resubmittal	\$100
2 nd resubmittal	\$200
3 rd and subsequent submittal	\$500

8. Civil Inspection Fees (BLMC 3.68.030)

Civil Inspection Fees shall be 3% of infrastructure development costs, including lift stations and booster pumps. The Public Services Director is authorized to establish reasonable unit costs for various water, sewer, stormwater, street, retaining wall, and miscellaneous improvement components upon which the inspection fee shall be based. Said inspection fee schedule shall be periodically reviewed and updated.

9. Stormwater Fees (BLMC 3.68.030)

Public Services Fees, Table 8

Stormwater Permits	Fee
Residential proposing new and/or replace impervious surface under 2,000 square feet	\$200
Residential proposing new and/or replaced impervious surface between 2,000 – 4,999 square feet	\$400
Residential proposing new and/or replaced impervious surface of 5,000 square feet or more	\$750

Commercial proposing new and/or replaced impervious surface under 2,000 square feet	\$500
Commercial proposing new and/or replaced impervious surface between 2,000 – 4,999 square feet	\$2,500
Commercial proposing new and/or replaced impervious surface of 5,000 square feet or more	\$4500

Public Services Fees, Table 9

Grading cut and fill	Fee
Zero – 249 cubic yards outside of jurisdiction of Shoreline Code – BLMC Title 16, division III	Free
Zero – 249 cubic yards within jurisdiction of Shoreline Code-BLMC Title 16, division III	\$500
250 – 999 cubic yards	\$1,500
1,000 – 49999 cubic yards	\$2,500
50,000 cubic yards or more	\$2,500 plus the cost of any special monitoring and inspection. The City Engineer shall estimate the preliminary monitoring and inspection fee, calculated at \$100 per hour, which shall be paid in advance as a deposit against the final total fee
Right of Way Vacation	\$1,400

10.Planning Fees (BLMC 3.68.030)

Public Services Fees, Table 10

Accessory Dwelling Units	\$100
Appeal of Administrative Decision	\$1,000
Clearing, Vegetation, and Tree Removal	\$250
Comprehensive Plan Amendments	
Comprehensive Plan Text Amendment	\$3,000
Comprehensive Plan Map Amendment	
Less than one Acre	\$675
One to three acres	\$2,000
More than three acres	\$4,000
Development Code Amendment	\$2,500

Critical Area Reviews and Permits	
Critical area reports (wetland, Hydrogeologic, Geologic Hazard, Habitat conservation, etc.)	\$800 per report
Critical Area Permit	\$750
Mitigation Monitoring Report	\$100
Critical Areas Reasonable Use Exception	\$3,000
Critical Area Exemption	\$50
Critical Area Signage	\$3.00 per sign
Design Review Processing	
Projects Exempt from SEPA	\$1,350
Projects not Exempt from SEPA (Fee does not include SEPA Review)	\$6,750
Development Agreements	
Initial Agreement	\$1,500 plus reimbursement of all legal, publication, and recording costs for the agreement
Amendments	\$750 plus reimbursement of all legal, publication, and recording costs for the agreement amendment
Divisions of Land	
Boundary Line Adjustments	\$1,950
Short Subdivisions-Preliminary	\$2,000 plus \$70 per lot
Short Subdivisions-Final	\$1,000 plus \$70 per lot
Subdivision-Preliminary	\$4,000 plus \$110 per lot
Subdivision-Final	\$2,000 plus \$110 per lot
Plat or short-plat Alteration or Vacation	\$1,500
Application or Permit Extension	\$500
Development Code Interpretation	\$500
Hearing Examiner's costs not otherwise specified	\$135 plus actual Hearing Examiners costs
Minor Amendment to a permit	\$400
Mailing Fee	\$1.50 per the number of notices mailed out by the City
Resubmittal Fees	
First Resubmittal	\$100
Second Resubmittal	\$200
Third Resubmittal and subsequent resubmittals	\$500
Public notification signs	\$90 per sign
Preapplication Meetings	
First meeting	\$300

Subsequent meetings	\$500
Legal Review	
Applies whenever legal review or legal work is required for a permit or application, including but not limited to preparing or reviewing franchise agreements, right of way vacations, development agreements, preparation or review of real estate documents such as easements or covenants, agreements for right of way encroachments, or when necessary to prepare or approve warranty or bonding documents for right of way work.	Reimbursement of actual legal costs of the City

11. SEPA Environmental Review (BLMC 3.68.030)

Public Services Fees, Table 11

Associated with the Construction of or Addition to a Single detached residential structure	\$500
Associated with a Boatlift, Dock, or Similar Accessory structure for a detached residential structure	\$200
Attached residential structures, Commercial Public Facilities, Mixed Use Projects, and Divisions of land	\$1,500
Environmental Impact Statement	\$2,000 plus cost of EIS. If the Mayor authorizes City staff or a city consultant to prepare the EIS, the Director(s) shall estimate the cost, which amount the applicant shall pay as a deposit plus the \$1,000 processing and review fee. After EIS is complete, the city shall bill the applicant (or remit as the case may be) for the City's total EIS preparation cost, including overhead, minus the deposit.
Addendum review	\$330
SEPA Appeal	\$4,000
Shoreline permits and Exemptions	
Shoreline Substantial Development Permit	\$2,200
Shoreline Conditional Use Permit	\$3,000
Shoreline Variance	\$3,000

Shoreline Letter of Exemption (SEPA required)	\$200
Shoreline Letter of Exemption (SEPA Exempt)	\$50

12. Signs (BLMC 3.68.030)

Public Services Fees, Table 12

Sign Permit	\$150
Comprehensive Sign Permit Review	\$500

13. Site Plan Review (BLMC 3.68.030)

Public Services Fees, Table 13

Single Family Home	\$100
All Others	\$500
Use Permits	
Conditional Use Permit	\$1,500
Temporary Use Permit	
Event	\$100
Business	\$200
Residence/Travel Trailer	\$250
Wireless Communication Facility	
Administrative Wireless Permit	\$2,000
Eligible Facilities Modification	\$500
Zoning Reclassification	\$2,000 plus \$135 per Acre
Zoning Variance	\$3,000

14. Code Enforcement (BLMC 14.130.090)

Public Services Fees, Table 14

Voluntary Correction Agreement (VCA)	\$500 plus any recording fees. The cost of the fee can be paid in installments over the life of the VCA; provided, that the full fee must be paid before the VCA expires
Extension of VCA	\$150 if requested prior to expiration of compliance deadline, plus any recording fee
VCA Amendment	\$250 plus any recording fee

Police Department

Black and white copies of collision reports to insurance companies	\$5.00
Collision reports to the involved parties	No charge
Fingerprinting – Inked hard copies (non-criminal)	\$10.00 per card
Fingerprinting – Live scan	\$15.00
Printed general Police incident reports (No charge for involved parties)	\$0.15 per page
Color copies/pictures	\$0.15 per page
Reports, electronic files, or attachments uploaded to email, cloud-based storage service or other means of electronic delivery	\$.10 per scanned page or \$10 per GB for digital photographs
Transmission size of public records in an electronic format	\$10 per gigabyte (GB)
Body Worn Camera or In-Car Camera video where redacting, altering, distorting, pixilating, suppressing, or otherwise obscuring any portion of a body worn camera video or in-car camera video is necessary as allowed under RCW 42.56.240 (14)(II)	\$52.00 per hour- prorated charge applies for less than a full hour.
Resident Boat Pass	\$30/year
Peddler Fee	\$50

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: PD / Mark Berry	Meeting/Workshop Date: November 28, 2023	Agenda Bill Number: AB23-149
Agenda Item Type: Resolution	Ordinance/Resolution/Motion Number: 3190	Sponsor:

Agenda Subject: Enumclaw Jail Contract.

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Contract With The City Of Enumclaw To Provide Six Jail Beds Per Day, Guaranteed.

Administrative Recommendation: Approve.

Background Summary: The Bonney Lake Police Department seeks to increase efficiencies and safety with regards to prisoner incarceration and transports for court. Enumclaw Jail is able to provide six guaranteed jail beds per day for Bonney Lake at a cost of \$90/per bed (\$540/day). The Court estimates that Bonney Lake's average daily population for incarceration is approximately 13 per day. In addition, Bonney Lake will have access to the video arraignment system. Having one jail where original arrests can be booked will assist with efficiency as well as security since the prisoners will not need to be transported to court for arraignment.

Attachments: Resolution 3190 & Interlocal Agreement With The City Of Enumclaw.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
		197,640		<input checked="" type="checkbox"/> General <input type="checkbox"/> Utilities <input type="checkbox"/> Other

Budget Explanation: This would come out of the general fund detention and corrections line item.

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Public Safety	<i>Approvals:</i>	Yes	No
	Date: 14 November 2023	Chair/Councilmember Justin Evans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Councilmember Angela Baldwin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Councilmember Gwendolyn Fullerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Forward to: 28 November 2023	Consent Agenda:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 11/28/2023	Tabled to Date:

APPROVALS

Director: Mark Berry	Mayor: Michael McCullough	Date Reviewed by City Attorney: (if applicable)
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RESOLUTION NO. 3190

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH THE CITY OF ENUMCLAW TO PROVIDE SIX JAIL BEDS PER DAY, GUARANTEED.

WHEREAS, the Bonney Lake Police Department has an obligation to apprehend and incarcerate prisoners; and

WHEREAS, the lack of jail space often hampers the ability to book arrestees; and

WHEREAS, the Bonny Lake Police Department is seeking to contract with the Enumclaw Jail to provided six guaranteed beds per day as well as video arraignment services; and

WHEREAS, original arrestees will be booked into the Enumclaw Jail when capacity allows; and

WHEREAS, the Bonney Lake Police Department will coordinate with the Bonney Lake Municipal Court to schedule video arraignment times;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to sign the contract with the City of Enumclaw.

PASSED by the City Council this 28th day of November 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

INTERLOCAL AGREEMENT BETWEEN THE CITY OF ENUMCLAW, WASHINGTON AND THE CITY OF BONNEY LAKE, WASHINGTON

FOR THE HOUSING OF INMATES IN THE ENUMCLAW CITY JAIL

THIS INTERLOCAL AGREEMENT is dated effective this 1st day of January 2024, by and between the City of Bonney Lake, Washington, a Municipal Corporation, and the City of Enumclaw, Washington, a Municipal Corporation, each party having been duly organized and now existing under the laws of the State of Washington.

WITNESSETH:

WHEREAS, the Chief of Police for the City of Enumclaw (hereinafter "Enumclaw") is authorized by law to have charge and custody of the City of Enumclaw Jail (hereinafter "Enumclaw Jail"); and

WHEREAS, the City of Bonney Lake (hereinafter "Bonney Lake") is authorized by law to have charge and custody of Bonney Lake inmates; and

WHEREAS, Bonney Lake wishes to designate the Enumclaw Jail as a place of confinement for the incarceration of one or more inmates lawfully committed to its custody; and

WHEREAS, Enumclaw desires to accept and keep in its custody such inmate(s) in the Enumclaw Jail for a rate of compensation mutually agreed upon by the parties hereto; and

WHEREAS, RCW 39.34.080 and other Washington law, as amended, authorizes any city to enter into an interlocal agreement to permit another city to perform any governmental service, activity, or undertaking which either city is authorized by law to perform; and

WHEREAS, the governing bodies of each of the parties hereto have determined to enter into the Agreement as authorized and provided for by RCW 39.34.080 and other Washington law, as amended;

NOW, THEREFORE, in consideration of the above and foregoing recitals, the payments to be made, the mutual promises and covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. JAIL AVAILABILITY

Enumclaw shall provide guaranteed jail space for six (6) Bonney Lake inmates per day. Enumclaw shall have discretion in determining whether or not space is available but shall make reasonable efforts to accommodate Bonney Lake inmates in addition to the six guaranteed beds.

2. COMPENSATION

(a) Bonney Lake shall pay for the quarterly guaranteed bed days set forth in Exhibit A at the rates and amounts set forth in Exhibit A. Bonney Lake shall pay for the quarterly guaranteed number of bed days even if Bonney Lake fails to utilize all of the guaranteed bed days for the quarter. Unused bed days do not roll over to the next quarter. If Bonney Lake reaches the guaranteed bed day number for a particular quarter prior to the end of the quarter, the rate for any additional bed days shall be the City's daily rate of \$120.00 (the "Daily Rate"). A bed day shall mean housing of one (1) inmate for one (1) calendar day, or any portion thereof. The Daily Rate may be increased annually by Enumclaw. Enumclaw shall provide written notice to Bonney Lake at least thirty (30) days before the effective date of any Daily Rate increase. The parties agree that Enumclaw will not charge a separate booking fee in addition to such rates.

(b) At the end of each quarter, Enumclaw shall provide Bonney Lake with an itemized bill for housing Bonney Lake inmates for the quarter. Bonney Lake agrees to make full payment to Enumclaw within thirty (30) days of receipt of such bill for the amount billed for the previous quarter.

(c) Enumclaw shall provide a quarterly summary to the appropriate officers of Bonney Lake, setting forth in detail the number of inmate days and number of bookings for which Bonney Lake was responsible in the preceding quarter, including the inmates and the costs incurred for each inmate pursuant to the terms of this agreement. Bonney Lake, upon reasonable notice and during regular business hours, shall have the right to review all books of accounts, dockets, and records of Enumclaw pertaining to the confinement of Bonney Lake inmates.

3. DURATION OF INMATE STAY/TYPES OF INMATES

At the time a person is presented to the Enumclaw Jail for booking by a City of Bonney Lake officer, the Enumclaw corrections staff will determine whether the suspect and/or inmate will be accepted for booking. Enumclaw reserves the right, in its sole discretion, to not accept persons injured, extremely ill, or exhibiting behavior that presents an obvious danger to the staff or other inmates. In the event an inmate is not accepted for booking, Enumclaw shall provide written notice (email is acceptable) to the City of Bonney Lake Police Department indicating why the booking was declined.

(a) Duration of Inmate Stay. The parties agree that the maximum length of stay per inmate, including pre- and post-trial, may not exceed 365 consecutive calendar days per misdemeanor sentence.

(b) Types of Inmates accepted by Enumclaw Jail. The City of Bonney Lake may not book violent felons into the Enumclaw Jail. "Violent felon" is defined as any person being held for suspicion, warrant, or arrest for any felony crime against a person. The city of Bonney Lake may book nonviolent felons for a one-night stay provided that the City of Bonney Lake transports any such nonviolent felons the following day to another jail facility.

(c) Collection of insurance information. Enumclaw agrees to collect medical insurance information from inmates when they are booked into the Enumclaw Jail pursuant to RCW 70.48.130.

4. RIGHT OF INSPECTION

City of Bonney Lake shall have the right to inspect, at all reasonable times, all of the Enumclaw Jail in which City of Bonney Lake inmates are confined in order to determine if such jail maintains standards of confinement acceptable to City of Bonney Lake and that such inmates therein are treated equally regardless of race, religion, color, creed or national origin; provided, however, that Enumclaw shall be obligated to manage, maintain and operate its facilities consistent with all applicable federal, state and local laws and regulations.

5. FURLOUGHS, PASSES, AND WORK RELEASE

Enumclaw agrees that no early releases or alternatives to incarceration, including furloughs, passes, work crews, electronic home detention, or work release shall be granted to any inmate housed pursuant to this Agreement without written authorization by the committing court. Enumclaw shall be under no obligation to allow furloughs, passes, work crews, electronic home detention, or work release if an inmate has an outstanding warrant(s) from another jurisdiction(s) without prior coordination with the affected jurisdiction and City of Bonney Lake.

6. INMATE ACCOUNTS AND VALUABLES

(a) Enumclaw shall establish and maintain an account for each inmate received from the City of Bonney Lake and shall credit to such account all money that is received and shall make disbursements, debiting such accounts in accurate amounts for the inmate's personal needs. Disbursements shall be made in limited amounts as are reasonably necessary for personal maintenance. At either the termination of this Agreement, the inmate's death, or return to either City of Bonney Lake or indefinite release to the court, the inmate's money shall be transferred to the inmate's account in the care of the City of Bonney Lake. Upon release from incarceration, Enumclaw shall return any remaining money to the inmate.

(b) Enumclaw shall receive and store property for Bonney Lake inmates. The property shall fit in a property bag such as a paper grocery bag or small clear plastic bag.

7. RESPONSIBILITY FOR OFFENDER'S CUSTODY

It shall be the responsibility of Enumclaw to confine the inmate or inmates; to provide treatment, including the furnishing of subsistence and all necessary medical and hospital services and supplies; to provide for the inmates' physical needs; to make available to them programs and/or treatment consistent with the individual needs; to retain them in said custody; to supervise them; to maintain proper discipline and control; and that the sentence and orders of the committing court in the State are faithfully executed; provided that nothing herein contained shall be construed to require Enumclaw, or any of its agents, to provide treatment, facilities or programs for any inmates confined pursuant to this Agreement, which it does not provide for similar inmates not confined pursuant to this Agreement, or which are not otherwise required by law.

8. MEDICAL SERVICES

(a) Inmates from the City of Bonney Lake shall receive, and Enumclaw shall arrange for such medical, psychiatric, and dental treatment as may be necessary to safeguard their health while housed in the Enumclaw Jail and shall notify City of Bonney Lake prior to any consultation for non-emergency outside services. Except for in-house routine minor medical services that can be treated by Enumclaw Jail staff, City of Bonney Lake shall pay directly or reimburse Enumclaw for all costs associated with the delivery of any medical, psychiatric, and/or dental services provided to the City of Bonney Lake inmates; provided that the City of Bonney Lake has the option to remove inmates if at City of Bonney Lake's discretion, it believes that another jail would be more appropriate for addressing the inmate's medical needs.

(b) Enumclaw shall keep adequate records of all such services and said records shall be available for the City of Bonney Lake's review at its request.

(c) Except in emergencies, the City of Bonney Lake will be notified by contacting the City of Bonney Lake Police Department on duty Sergeant/senior officer through South Sound 911 Eastside Dispatch at 1-253-798-2009 prior to the inmate's transfer to a hospital and nothing herein shall preclude the City of Bonney Lake from retaking the ill or injured inmate(s). Any emergency medical, psychiatric, or dental services shall be reported to the City of Bonney Lake as soon as time permits.

(d) If inmates held on City of Bonney Lake charges are transported to a local hospital facility, the short-term security of said inmates shall be the responsibility of the City of Enumclaw. Short-term security is defined as less than three (3) hours.

9. DISCIPLINE

Enumclaw shall have physical control over and power to execute disciplinary authority over all City of Bonney Lake inmates. However, nothing contained herein shall be construed to authorize or permit the imposition of a type of discipline prohibited by the Laws of the State of Washington.

10. RECORDS AND REPORTS

Enumclaw shall keep all necessary and pertinent records concerning the City of Bonney Lake inmates in the manner mutually agreed upon by the parties hereto. During an inmate's confinement in the Enumclaw Jail, the City of Bonney Lake shall upon request be entitled to receive and be furnished with copies of any report or record associated with said inmate(s) incarceration. Enumclaw further agrees to cooperate diligently with the City of Bonney Lake, upon request, in meeting its obligations to provide public records under Chapter 42.56 RCW when a request made to the City of Bonney Lake seeks records related to an inmate housed in the Enumclaw Jail pursuant to this Agreement.

11. REMOVAL FROM THE JAIL

A City of Bonney Lake inmate legally confined in the Enumclaw Jail shall not be removed therefrom by any person without written authorization from the City of Bonney Lake or by order of any court having jurisdiction. Enumclaw agrees that no early releases or alternatives to incarceration, including furloughs,

passes, work release, work crews or electronic home detention shall be granted to any inmate without written authorization from the committing court. This paragraph shall not apply to an emergency necessitating the immediate removal of the inmate for medical, dental, psychiatric treatment, or other catastrophic condition presenting an imminent danger to the safety of the inmate or to other inmates or Enumclaw Jail personnel. In the event of any such emergency removal, Enumclaw shall inform the City of Bonney Lake of the whereabouts of the inmate or inmates so removed, at the earliest practicable time, and shall exercise all reasonable care for the safekeeping and custody of such inmate or inmates.

12. ESCAPES

In the event any City of Bonney Lake inmate shall escape from Enumclaw's custody, Enumclaw will use all reasonable means to recapture the inmate. The escape shall be reported immediately to the City of Bonney Lake. Enumclaw shall have the primary responsibility for and authority to file escape charges and direct the pursuit and retaking of the inmate or inmates within its own jurisdiction. Any cost in connections therewith shall be chargeable to and borne by Enumclaw; however, Enumclaw shall not be required to expend unreasonable amounts to pursue and return inmates from other states or other countries.

13. DEATH OF AN INMATE

(a) In the event of the death of a City of Bonney Lake inmate, the King County Coroner shall be notified. The City of Bonney Lake shall receive copies of any records made at or in connection with such notification.

(b) Enumclaw shall immediately notify the City of Bonney Lake of the death of a City of Bonney Lake inmate, furnish information as requested, and follow the instructions of the City of Bonney Lake with regard to the disposition of the body. The body shall not be released except on written order of the appropriate officials of the City of Bonney Lake. Written notice pertaining to the release shall be provided within three weekdays of receipt by the City of Bonney Lake of notice of such death. All expenses relative to any necessary preparation of the body and shipment charges shall be paid by the City of Bonney Lake. With the City of Bonney Lake's consent, Enumclaw may arrange for burial and all matters related or incidental thereto, and all such expenses shall be paid by the City of Bonney Lake. The provisions of this paragraph shall govern only the relations between or among the parties hereto and shall not affect the liability of any relative or other person for the disposition of the deceased or for any expenses connected therewith.

(c) The City of Bonney Lake shall receive a certified copy of the death certificate for any of its inmates who have died while in Enumclaw's custody.

14. REMOVING OF INMATES

Enumclaw reserves the right to refuse to accept an inmate, not meeting the intake criteria outlined in part 3 above or refuse to continue to house an inmate if the inmate, in the opinion of Enumclaw personnel, has an illness or injury that may adversely affect Jail operations, presents a substantial risk of escape, or is a threat to the safety or general welfare of Enumclaw personnel or other inmates. In the event the confinement of any City of Bonney Lake inmate is terminated for any reason the City of Bonney Lake shall, at its expense, retake such inmate from the Enumclaw Jail within four (4) hours after receipt of such request, if such request is made during regular business hours of 8:00 a.m. to 5:00 p.m.. For removal requests made after normal business hours, the City of Bonney Lake shall retake such inmate from the Enumclaw Jail by noon the following business day. In the event Enumclaw requests an inmate be removed, Enumclaw shall provide written notice (email is acceptable) to the City of Bonney Lake Police Department indicating why Enumclaw requested the removal of the inmate.

15. GOVERNING LAW

The parties hereto agree that, except where expressly otherwise provided, the laws and administrative rules and regulations of the State of Washington shall govern in any matter relating to an inmate(s) confined pursuant to the Agreement.

16. DURATION

This Agreement shall enter into full force and effect from January 1, 2024 and renew automatically annually, subject to earlier termination as provided by Section 17 herein. Nothing in the Agreement shall be construed to require the City of Bonney Lake to house inmates in the Enumclaw Jail continuously.

17. TERMINATION

(a) By either party. This Agreement may be terminated by written notice from either party, and the other party delivered by regular mail to the contact person identified herein, provided that termination shall become effective ninety (90) working days after receipt of such notice. The city of Bonney Lake agrees to remove any inmate(s) from the Enumclaw Jail by the close of said ninety (90) day notice period. Notice shall state the grounds for termination and the specific plan for accommodating the affected inmates.

(b) By City of Bonney Lake due to lack of funding. The obligation of the City of Bonney Lake to pay Enumclaw under the provision of this Agreement beyond the close of the current fiscal year (December 31, 2024) is expressly made contingent upon the appropriation, and budgeting availability of sufficient funds by City of Bonney Lake. In the event that such funds are not budgeted, appropriated, or otherwise made available for the purpose of payment under this Agreement at any time after December 31, 2024, then the City of Bonney Lake shall have the option of terminating the Agreement upon written notice to Enumclaw as provided in subsection 17(a), except that all services provided to that point shall be compensated at the agreed rate. The termination of this Agreement for this reason will not cause any penalty to be charged to the City of Bonney Lake.

(c) In the event of termination of this Agreement for any reason, the City of Bonney Lake shall compensate Enumclaw for inmates housed by Enumclaw after notice of such termination until the City of Bonney Lake retakes its inmates. Compensation shall be paid in the same manner and at the same rates set forth under Section 2, just as if this agreement had not been terminated.

18. MAILING ADDRESSES

All notices, reports, and correspondence to the respective parties of this Agreement shall be sent to the following:

City of Enumclaw: Enumclaw Police Department
1705 Wells St.
Enumclaw, WA 98322

Contact Person: Tim Floyd, Chief of Police

City of Bonney Lake: Bonney Lake Police Department
18421 Veterans Memorial Dr. E.
Bonney Lake, WA 98391

Contact Person: Mark Berry, Chief of Police

19. HOLD HARMLESS AND INDEMNIFICATION

(a) Enumclaw will assume the liability for the custody and care of the City of Bonney Lake inmates once they are in the custody of Enumclaw. Enumclaw shall defend, indemnify and hold the City of Bonney Lake, its officers, officials, employees, and volunteers harmless from claims, injuries, damages, losses, or suits including reasonable attorney fees, arising out of or in connection with Enumclaw's performance of this Agreement to the extent that said claims, injuries, damages, losses or suits, including reasonable attorney fees, are caused by or result from the wrongful actions of Enumclaw.

(b) Enumclaw will assume no liability for the custody and care of City of Bonney Lake inmates when they are not in the custody of Enumclaw. City of Bonney Lake shall defend, indemnify and hold Enumclaw, its officers, officials, employees, and volunteers harmless from claims, injuries, damages, losses, or suits including

reasonable attorney fees, arising out of or in connection with City of Bonney Lake's performance of this Agreement to the extent that said claims, injuries, damages, losses, or suits, including reasonable attorney fees, are caused by or result from the wrongful actions of City of Bonney Lake. In addition, City of Bonney Lake shall defend, indemnify and hold Enumclaw harmless for any and all claims, injuries, damages, losses, or suits, including reasonable attorney fees, arising out of or in connection with any and all allegations of false arrest or false imprisonment.

(c) It is further specifically and expressly understood that the indemnification provided herein constitutes the parties' waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

20. INSURANCE REQUIREMENTS

(a) Each party agrees to provide the other with evidence of insurance coverage, in the form of a certificate of insurance coverage from a solvent insurance provider and/or a letter confirming coverage from a solvent insurance pool, which is sufficient to address the insurance and indemnification obligations set forth in this Agreement;

(b) Each party shall obtain and maintain throughout the term of this agreement coverage in the minimum liability limits of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate for its liability exposures, including commercial general liability, errors and omissions, automobile liability and police professional liability. Liability coverage shall be provided on an occurrence basis.

(c) The coverage evidenced in Section 20(b) may not be sufficient to cover all liability losses and related claim settlement expenses. Evidence of these limits of coverage does not relieve the City of Enumclaw from liability for losses and settlement expenses greater than these limits.

21. MISCELLANEOUS

(a) City of Bonney Lake inmates incarcerated in the Enumclaw Jail pursuant to this Agreement shall be transported to Enumclaw by and at the expense of City of Bonney Lake and shall be returned, if necessary, to City of Bonney Lake by Bonney Lake personnel and at City of Bonney Lake's expense. Enumclaw is not responsible for the transportation of City of Bonney Lake inmates under this Agreement and shall be reimbursed by the City of Bonney Lake for any actual expenses incurred in the transport of an inmate if, in fact, transportation of an inmate by Enumclaw becomes necessary.

(b) A copy of this agreement, once executed, will be filed with King County or alternatively, listed by subject on the Parties' websites or other electronically retrievable source, as required by RCW 39.34.040.

(c) This Agreement replaces and supersedes all prior agreements between the Parties relating to jail services.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed in duplicate by the parties hereto and made effective on the day and year first above written:

CITY OF BONNEY LAKE

CITY OF ENUMCLAW

John Vodopich, City Administrator

Chris Searcy, City Administrator

Mark Berry, Chief of Police

Tim Floyd, Chief of Police

ATTEST:

ATTEST:

Sadie A. Schaneman, CMC, City Clerk

Jessica Rose, City Clerk

Approved as to Form:

Approved as to Form:

Jennifer Robertson, City Attorney

Brett Vinson, City Attorney

Exhibit “A” to Agreement

<u>Quarter Ending On</u>	<u>Guaranteed Contract Bed Days</u>	<u>Compensation Due</u>
March 31st, 2024	546 Bed Days billed at \$90.00 per bed day	\$49,140 + any extra bed days
June 30th, 2024	546 Bed Days billed at \$90.00 per bed day	\$49,140 + any extra bed days
September 30th, 2024	552 Bed Days billed at \$90.00 per bed day	\$49,680 + any extra bed days
December 31st, 2024	552 Bed Days billed at \$90.00 per bed day	\$49,680 + any extra bed days

All extra bed days shall be billed at the Daily Rate.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Services / Deon Payne	Meeting/Workshop Date: November 28, 2023	Agenda Bill Number: AB23-155
Agenda Item Type: Motion	Ordinance/Resolution/Motion Number: M23-155	Sponsor:

Agenda Subject: Motion to Accept as Complete the 200th Avenue Court East Preservation Project.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The 200th Avenue Court East Preservation Project With Becker Blacktop LLC.

Administrative Recommendation: Approve

Background Summary: Resolution 3170 dated July 25, 2023 awarded the construction contract to Becker Blacktop LLC for the 200th Ave Ct E Preservation Project. The project included the improvement of approximately 1,200 feet of 200th Ave Ct E with an asphalt overlay between Brookdale Dr E and 104th St E. Additionally, the project included grinding, pavement repair, adjusting existing utilites to finished grade, replacing monuments, and roadside restoration.
See the attached Project Completion Report for detailed information on this project. As a matter of housekeeing, this project has been reconicled, accepted as complete by the Assistant City Engineer and the project close out documents are complete.

Attachments: Project Completion Report, Bill of Sale

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				<input type="checkbox"/> General
				<input type="checkbox"/> Utilities
				<input type="checkbox"/> Other

Budget Explanation: Release Retainage in the amount of \$11,335.02.

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	<i>Approvals:</i>	Yes	No
Date:	Chair/Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
Forward to:	Consent Agenda:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): November 28, 2023	Tabled to Date:

APPROVALS

Director: <i>Ryan Johnstone</i>	Mayor: <i>Michael McCullough</i>	Date Reviewed by City Attorney: (if applicable)
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PUBLIC WORKS - PROJECT COMPLETION REPORT

Project Title: 200th Ave Ct E Preservation/Overlay

Project Financing Summary:

Project Revenue Sources:

Budget Authorized by City Council:

City Fund Source(s):

TIF

\$481,971

\$481,971

Total Project Budget Utilized=

\$320,156

Project Expenditures:

Planning/Study =

\$0

Design =

\$41,690

Construction Management=

\$44,957

Construction=

\$226,700

Inspections=

\$1,410

Miscellaneous=

\$5,399

Total Project Cost =

\$320,156

Itemization of Project Expenditures:**Planning/Study****Actual Costs**

Comprehensive Facilities Plan Approved by City Council:

N/A

Study Required:

N/A

FY Funding in Budget:

N/A

\$0

Study Contract NTP Date:

N/A

Study Contract Completion Date:

N/APlanning Actual
Total =**\$0****Design**

Date RFP Issued

N/A

Design Contract Award Date:

4/12/2022

Design Contract Completion Date:

6/30/2023

Design Consultant(s):

KPG Psomas

Contract Amount:

\$31,748

\$31,748

Scope of Work Changes:

Date**1** None

Change Order Summary:

18/31/2023\$9,952

\$9,942

Contract Total

\$41,700

Design Actual
Total =**\$41,690****Construction Management**

Date RFP Issued

N/A

CM Contract Award Date:

7/19/2023

CM Contract Completion Date:

9/28/2023

CM Consultant(s):

KPG Psomas

Contract Amount:

\$44,985

\$44,957

Scope of Work Changes:

Date**1** None

Change Order Summary:

1

None

Contract Total

\$44,985

CM Actual Total
=**\$44,957**

Construction

Date of Advertisement:	<u>6/28/2023</u>	
Bid Opening Date:	<u>7/12/2023</u>	
Engineer's Estimate:	<u>\$321,865</u>	
Low Responsive/Responsible Bid:	<u>\$241,905</u>	\$226,700
General Contractor	<u>Becker Blacktop LLC</u>	
Contract Award Date:	<u>7/26/2023</u>	
Contract Completion Date:	<u>9/29/2023</u>	
Closeout Date:	<u>11/28/2023</u>	

Scope of Work Changes: Date

1 None

Change Order Summary:

1 None

Contract Total	\$241,905
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Construction
Actual Total =

\$226,700

Engineer's Estimate

\$321,865

Contract Amount

Actual

Low Bid/Contract	\$241,905	\$226,700
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Contingency 10%	\$24,190	\$0
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Total	\$266,095	\$226,700
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Total Budget for construction=
Actual

\$266,095

\$226,700

Under Budget \$39,395

Inspections

Date RFP Issued	<u>N/A</u>	
Inspection Contract Award Date:	<u>7/21/2023</u>	
Inspection Contract Completion Date:	<u>8/31/2023</u>	
Inspection Consultant(s):	<u>Krazan & Associates</u>	
Contract Amount:	<u>\$930</u>	\$930

Scope of Work Changes: Date

1 None

Change Order Summary:

1

10/4/2023	\$480
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Contract Total	\$1,410
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Inspections
Actual Total =

\$480

\$1,410

Miscellaneous

Type	
Advertising	\$438
Equipment	\$3,543
Equipment Rental	\$1,418

Miscellaneous
Actual Total =
Total Project
Cost=

\$5,399

\$320,156

PW Infrastructure Addition(s):

See attached Bill of Sale form

BILL OF SALE**Project Title 200th Ave E Pavement Preservation**

KNOW ALL MEN BY THESE PRESENTS that for and in consideration of the sum of One Dollar (\$1.00) and other good and sufficient consideration, receipt whereof is hereby acknowledged, the undersigned grantor(s) City of Bonney Lake do(es) by these presents hereby convey, set over, assign, transfer and sell to the City of Bonney Lake, Pierce County, Washington, a municipal corporation, the following described utility or other improvements and all appurtenances thereto, situated in Pierce County, Washington:

FINAL COST DATA AND INVENTORY:**STREET IMPROVEMENT CONSTRUCTION/CONSTRUCTION COSTS**

Item	Amount	Unit	Cost		
Crushed Surfacing Top Course	47.15 TONS	\$80/TON		\$	1,886.00
Commercial HMA for Pavement Repair	1	Lump Sum		\$	41,400.00
HMA Pavement for 2-inch overlay (PG 58H-22)	486.45 TONS	\$150/TON		\$	72,967.50
				\$	
Sales Tax exempt		% tax		\$	
TOTAL COST FOR STREET IMPROVEMENTS					\$ 116,253.50

ENGINEERING AND CONSTRUCTION SERVICES

Item	Cost
Engineering Design Services	\$ 41,690.00
Construction Services	\$ 44,956.50
Total	\$ 86,646.50

The said grantor(s) hereby warrants that he, they, it, is/are the sole owner(s) of all the property above described; that they have full power to convey all rights herein conveyed and agree to hold the City of Bonney Lake harmless from any and all claims which might result from execution of this document. IN WITNESS WHEREOF the grantor(s) has/have executed these presents this 16th day of November 2023.

Ken Gill 11/21/23
 Name-Ken Gill, PE
 Title-Assistant City Engineer